



Dutchess County Workforce Investment Board

“Building Partnerships for Workforce Solutions”

Request for Price Quotes

Dutchess County Workforce Investment Board (DCWIB) is seeking price quotes to facilitate a two-day Childcare Summit.

Issue Date

January 12, 2024

Deadline for Submission

February 2, 2024

Award Notification Date

On or about February 16, 2024

Funding

Budget should not exceed \$10,500

Bidder's Conference

January 18, 2024 @ 9:00am via zoom

<https://us02web.zoom.us/j/85466724395?pwd=UkFYNWlUWDdweS9vOWpRS0t2bjBEUT09>

Meeting ID: 854 6672 4395

Passcode: 321191

One tap mobile +19292056099,,85466724395#,,,,*321191# US (New York)

Contact

Dutchess County Workforce Investment Board

3 Neptune Ave

Poughkeepsie, NY 12601

Phone: (845) 463-0517

E-Mail: taylor@dcwib.org

The proposals most advantageous to the DCWIB in terms of quality and cost will be recommended for funding.

This Request for Price Quotes does not commit the Dutchess County Workforce Investment Board to award a contract. The DCWIB reserves the right to accept or reject any or all proposals, in whole or in part, for just cause. The DCWIB reserves the right to waive informalities and minor irregularities in proposals received. All awards are contingent upon availability of funds.

3 Neptune Road Poughkeepsie, NY 12601

Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

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EOE/P auxiliary aids and services are available upon request to individuals with disabilities*



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The DCWIB reserves the right to cancel or modify this request for proposals or the scope of funding to any extent necessary to ensure compliance with state and/or federal guidelines.

Scope of Services

Facilitate a two-day Childcare Summit in 2024 and assist DCWIB with monthly meetings leading up to the Summit. Provide all materials and supplies needed for the two-day Summit. Provide DCWIB with the beginning of an action plan entitled the DCWIB Dutchess County Childcare Action Plan. Work with DCWIB for 12 months on finalizing the action plan at an agreed upon rate that may exceed the original contract and will be based on the nature and scope of the project. Follow up meetings to be held monthly and then quarterly for an additional 24 months at an agreed upon contracted rate.

Please include in your response your vision for this summit, a draft agenda and budget. Please limit responses to no more than 5 pages, times new roman font, double spaced.

The winning contracts will be with individuals, non-profits and/or business with experience regarding childcare issues. DCWIB may contract with more than one responders. All accepted contractees will be expected to work with the DCWIB, other contractee(s) and all partners and stakeholders.

Contact

This is a formal RFQ process and we would like to receive price quotes from interested parties by COB Friday, February 2, 2024 . Questions and comments can be sent to taylor@dcwib.org.

Discrimination

It is the policy of the DCWIB not to discriminate in the award of contracts against any qualified bidder on the grounds of race, creed, color, national origin, age, disability, religion, marital status, sex or sexual orientation. All contracts with the DCWIB shall include provisions requiring contractors to comply with such policy in their hiring of employees and selection of subcontractors, vendors and suppliers.

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