



# Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

“Building Partnerships for Workforce Solutions”

DUTCHESS COUNTY WORKFORCE DEVELOPMENT

EXECUTIVE COMMITTEE MEETING –

3 NEPTUNE ROAD, POUGHKEEPSIE NY OR ZOOM

<https://us02web.zoom.us/j/88338809624?pwd=RHN2YWlWT1AwQTJjODVlQWpWdFdZUT09>

MAY 12, 2022/8:30 AM

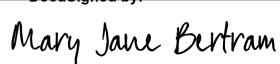
Attendees: Sheila Appel, Theresa Giovanniello, Paul Mancarella, Mary Jane Bertram, Linda Hannigan, Michael McCormack, Louise McLoughlin DCWIB

Guest: Stephanie Renino

1. Call to Order, establish quorum

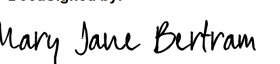
- Welcome
- Review and Adoption of Prior Meeting Minutes (March 10, 2022)

Sheila Appel

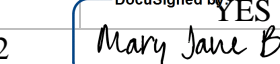
Motion:	Linda
2 <sup>nd</sup> :	Paul
YES:	5
NO:	0
Abstained from voting:	1 Mary Jane
PASSED:	YES
CERTIFIED: May 12, 2022	DocuSigned by:  2166A4C5BDF948A...

2. MOTIONS-

Accept Amended Supportive Services Policy to Include Electronic Devices (see attached policy and draft of minimum One Stop procedures).

Motion:	Theresa
2 <sup>nd</sup> :	Mary Jane
YES:	5
NO:	0
Abstained from voting:	0
PASSED:	YES
CERTIFIED: May 12, 2022	DocuSigned by:  2166A4C5BDF948A...

Accept Amended ETPL Policy (see attached policy).

Motion:	Linda
2 <sup>nd</sup> :	Mary Jane
YES:	5
NO:	0
Abstained from voting:	0
PASSED:	YES
CERTIFIED: May 12, 2022	DocuSigned by:  2166A4C5BDF948A...

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### 3. Executive Director's Report

Louise McLoughlin

1. Fiscal Report (see attached)
2. Draft Allocations- overall anticipate a 6.16% overall increase in funding (12% DW increase)- We are waiting to hear when will learn our final allocation and when we will receive our first installment of PY22 funds. While there is not a big increase- won't even keep up with inflation- we are expecting to receive more than flat funding. We are continuing to spend down our PY21 and PY20 Youth funds and will know more in mid-June if we need to do a transfer from Adult to DW and/or ask for a waiver for the 80%.
3. WIOA Youth Partner Request and Response- Had several phone calls from WIOA partner utilizing Youth Build Funds. The program manager sent the youth to the One Stop- staff at the Center sent them to the Chamber Foundation. We received a call later saying that they wanted the youth in the One Stop Youth Program (GVP). We spent a week or more of staff time enrolling the youth, completing ISS's and working on placement. The Center then got a call complaining that the youth were not enrolled in YOS. We (DCWIB) were then notified that a meeting was set up with the Youth One Stop Chamber Foundation staff and our Career Center Director (who has no direct report line to WIOA youth services). I sent a clarifying email to the YB Program Director and explained that if they wanted to talk to YOS- they needed to talk to the Chamber Foundation and Smart Staffing as both agencies serve the Youth One Stop. After this meeting I received a call from the Chamber Foundation- stated confusion over the request and asked me what to do.. I reviewed the law and both our YOS program and this YB program offer very similar services so there should be no need to co-enroll... we each have funding to work with our youth. I am waiting for their Director to schedule a meeting, if they would like. Our position is- we are happy to help provide the services that they are unable to perform, to youth in their program (who come to us voluntarily). I will reflect this request in our next letter of support for their agency. I also followed up with the Chamber Foundation and explained my beliefs of services and the WIOA law.
4. Logo Approval- Both stacked logo and rectangular logo for DCWIB and One Stop are being recommended for usage. Color choice- one from line 1-4 and one from line 5-8. EC approved use of the new logo.
5. Presentation made to DC Legislative Budget and Finance Committee with Ron Hicks on May 5, 2022. I appeared in front of the DC Legislative Budget and Finance Committee, my report is attached. I receive 6 or 7 questions including- do we serve City of Poughkeepsie residents, what is our role in the homeless shelters, do we serve people who find us- or do we go out in the community? My responses include our presence with Beacon probation and work with Community Matters 2 and SNUG and our work with partners.
6. Reminder of upcoming Board events:  
June 29, 2022- Meet the Team meeting at Locust Grove – 11:30 AM – 1:00 PM  
June 30, 2022- Quarterly Board meeting at Locust Grove- 8:00 AM – 10:00 AM
7. EDAC Committee- Presentation attached. Reviewed presentation.

### 4. General Discussion

Sheila Appel

### Adjourn

Motion:	Paul
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2 <sup>nd</sup> :	Mike
YES:	6
NO:	0
Abstained from voting:	0
PASSED:	YES
CERTIFIED: May 12, 2022	DocuSigned by: <i>Mary Jane Bertram</i> 2166A4C5BDF948A...