



WIB

# Dutchess County Workforce Development Board

3 Neptune Road Poughkeepsie, NY 12601 Telephone (845) 463-0517 Fax (845) 463-0100 www.dcwib.org

“Building Partnerships for Workforce Solutions”

## DUTCHESS COUNTY WORKFORCE DEVELOPMENT EXECUTIVE COMMITTEE MEETING

3 NEPTUNE ROAD, POUGHKEEPSIE NY AND ZOOM

FEBRUARY 10, 2022/8:30 AM

### MINUTES

**Members Present:** Sheila Appel, Mary Jane Bertram, Theresa Giovanniello, Linda Hannigan, Paul Mancarella, Louise McLoughlin DCWIB, Jessica Woodson

**Members Excused:** Mike McCormack

**Also Present: (Guests):** Stephanie Renino

1. Call to Order, establish quorum

- Welcome
- Review and Adoption of Prior Meeting Minutes (January 13, 2022)

Sheila Appel

Motion:	Mary Jane Bertram
2 <sup>nd</sup> :	Theresa Giovanniello
YES:	4
NO:	0
Abstained from voting:	0
PASSED: Yes	
CERTIFIED: February 10, 2022	<p>DocuSigned by:</p> <p><i>Mary Jane Bertram</i></p> <p>2166A4C5BDF948A...</p>

2. Executive Director's Report

Louise McLoughlin

- **Fiscal Report** – Stephanie presented a new Fiscal Summary Report. Executive Committee members offered suggestions to clarify funding availability. The Summary Report will be revised and provided to members for addition comments/suggestions.
- **Stevens Amendment** – discussion regarding the requirement by law to disclose for a grant program the percent of the costs financed with federal funds, the federal dollar amount, and the percentage and dollar amount financed by nongovernmental funds.
- **Supportive Services Policy** – need to update policy to include Electronic Devices for Participants (such as laptops, tablets and smartphones) – General Discussion
- **Think Dutchess Job Fair** – held at the Poughkeepsie Grand Hotel on February 8<sup>th</sup> in Partnership with the DCRCO.
- **Discussion with Commissioner Marzouka** – Topics covered included Youth Summit, PYD training, Way to Work and SYEP
- **Awarded Supplemental SYEP funds**
- **Think Jobs**
- **Received new NOAs** – NOAs received include Opioid, ER-NDWG and NYSCION funds. A meeting with Behavioral Health is scheduled for next Tuesday to discuss.

- **Requests for Quotes issued** – will be awarding Video Services, currently reading Podcasting responses and will be re-issuing the Train the Trainer.
- **New Staff portal**

3. General Discussion

Sheila Appel

**Adjourn**

Motion:	Theresa Giovannello
2 <sup>nd</sup> :	Linda Hannigan
YES:	4
NO:	0
Abstained from voting:	0
PASSED:	YES
CERTIFIED: February 10, 2022	<small>DocuSigned by:</small> <i>Mary Jane Bertram</i> <small>2166A4C5BDF948A...</small>



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## **Funds Transfer Request from Dislocated Worker to Adult.**

NYS DOL has provided allocations to Dutchess County for the operation of Workforce Innovation and Opportunity Act (WIOA) Title I Adult, Dislocated Worker Program Funds for the Program Year 2021 (July 1, 2021-June 30, 2022).

### **Technical Advisories (TA's) that apply:**

**Technical Advisory #16-3** (March 10, 2016) outlines the policy on the recapture of funds from local areas which do not achieve the required accrued expenditure rates by the end of each fiscal year.

**Technical Advisory #17-6** (June 15, 2017) outlines the procedure for local areas to request a transfer from WIOA Adult and Dislocated Worker funds, Administration funds and originating program funds.

**Technical Advisory #17-6** will allow the local area to reach the required spending goals outlined in **Technical Advisory #16-3**, which protects the funds from recapture.

**IMPORTANT TO NOTE:** The Technical Advisory's state it is acceptable for the LWDB to provide a blanket approval to transfer funds at any given time during a defined program year, thereby eliminating the need for multiple LWDB approval.

### **ADDITIONAL DISLOCATED WORKING FUNDING THAT IS EXPIRING THIS YEAR**

Opioid NDWG- funds expire 6/30/22

ERNDWG ROUND 2 FUNDING (\$34,449.19)- expect to be extended beyond 6/30/22

DRNDWG - expect to be extended beyond 6/30/22

**Need Motion** to give the Executive Director the authority to complete transfer requests for this purpose. The transactions must be reported. The transfer of funds will not result in a denial of services for any individual(s).